

Lac La Biche County

Report

to Council

SUBJECT: Councillor Expense Claims-June 2022

COUNCIL MEETING DATE: July 12, 2022

CONFIDENTIAL: No

Purpose:

The purpose of this report is to seek Council approval for Council expense claims processed for the period of June 2022.

Proposed Motion:

- That Council approves the Councillor expense claims processed for the period June 2022.

Options:

- Council may approve the attached expense claims.
- Council seeks additional information regarding the expense claims.

Recommendation:

To proceed with the proposed motion.

Background:

The attached expense claims have been previously approved by the Mayor (or Deputy Mayor with respect to the Mayor's expense claims).

The attached expense claims do not include the following:

- Monthly salary/honoraria as described in the Elected Official Remuneration and Expenses Policy GOV-11-001.
- Direct payments to vendors by the County for the following:
 - Conference and workshop registrations
 - Hotel rooms
 - Transportation (usually airfare)

Strategic Alignment:

- Submission of the Councillor expense claims is congruent with maintaining the County's economic resiliency as described in the County's vision statement.

- Financial prudence and control is fundamental to Lac La Biche County's long-term sustainability and growth.

Financial Implications:

Costs: Refer to each individual expense claim

Source of funding: These expenses are budgeted in the County budget.

Relevant Legislation, Policy or Practices:

- Most municipal councils proactively disclose Councillor Expense Claims as part of a best practice and in the spirit of transparency.
- This proactive disclosure is authorized by the *Municipal Government Act* and the *Freedom of Information and Protection of Privacy Act*.
- Section 9(d) of the Elected Official Remuneration and Expenses Policy GOV-11-001 states: "Councillors must submit remuneration and expense claims within two months following the end of the month which the expenses were incurred."

Internal Impacts:

There are no internal impacts associated with the approval of the expense claims, Administration has reviewed the expense claims and the claims have been reimbursed.

Communication:

The expense claims will form the Council Agenda Package which is posted on the County website.

Attachments:

June 2022 Councillor Expense Claims

Prepared By:

Mr. Dan Small, Chief Administrative Officer

Presented By:

Mr. Dan Small, Chief Administrative Officer