

Procedure

TITLE: Environmental Stewardship Awards

POLICY NO: ENV-62-013

RESOLUTION: resolution number here

EFFECTIVE DATE: date here

DEPARTMENT RESPONSIBLE: Environmental Services

NEXT REVIEW DATE: date here

GENERAL GUIDELINES:

This award recognizes an individual or group that has made contributions towards protecting, preserving or enhancing the natural environment in our municipality. These awards encourage our community members to become stewards of the environment and take a closer look at their operations. Such dedication helps increase environmental awareness, municipal beautification, and civic pride in the community.

DEFINITIONS:

- **“Award”** shall mean a prize and mark of recognition given in honor of achievement.
- **“Protecting”** shall mean to defend from damage, destruction, or exposure.
- **“Preserving”** shall mean to maintain in its original or existing state
- **“Enhancing”** shall mean to increase or improve the quality, value or extent of.
- **“Natural Environment”** shall mean all that is living and non-living, occurring in naturally.
- **“Natural Resources”** shall mean materials and other assets such as water, minerals, forests and fertile land that occur in nature and can be used for economic gain by a person or organization.
- **“Scope”** shall mean the size of the project, quantify the impacts of the project.
- **“Significance”** shall mean the quality of the project and it’s impacts.
- **“Innovation”** shall mean how new is this method or idea.
- **“Sustainability”** shall mean if the project is able to be maintained for future generations without exhausting natural resources or causing damage.
- **“Long-term Benefits”** shall mean how long the impacts of this project will be present.
- **“Historical Efforts”** shall mean if there was any prior work been done for this project.

PROCEDURE:

1. Individuals or groups will be nominated by residents of Lac La Biche County. The award will recognize an individual or group that has made contributions towards protecting, preserving or enhancing the natural environment in our municipality.
2. The following criteria will be used by Lac La Biche County's Corporate Green Team for assessing nominated projects and will each be rated on a scale of 1-5, with 5 being the best:

Criteria	Scoring
Scope	1 (small scope) – 5 (large scope)
Significance	1 (low quality) – 5 (high quality)
Innovation	1 (low innovation) – 5 (high innovation)
Sustainability	1 (low sustainability) – 5 (high sustainability)
Long-term Benefits	1 (daily benefits) – 5 (yearly benefits)
Historical Efforts	1 (no historical efforts) – 5 (high historical efforts)

3. One award will be presented to each of the four categories every year:
 - Individual (adult or youth)
 - Community Organization/Group
 - Business/Institutional
 - Agriculture
4. Advertising for nominations will commence in the month of January with a deadline of May 1st for nominations to be submitted. Awards will then be presented during Environment Week in June each year.
5. Individuals or groups that have previously been honoured as an award recipient may, after a period of five years, be eligible for the award again.
6. Program organization and all nominations are to be administered by Lac La Biche County. Lac La Biche County's Corporate Green Team will be responsible for scoring each nomination and deciding on winners for each category.
7. Awards shall be presented to recipients in the form of a framed certificate detailing their award plus a cash prize of \$500.
8. To publicize the award and acknowledge the success of the applicant, the recipient(s) of the Environmental Stewardship Award will have their picture and biography displayed in the County's newsletter and in local newspaper.
9. Examples of projects that may be considered include retrofitting facilities for energy efficiency, projects for solid waste reduction, sustainable development practices, implementation of renewable energy sources, etc.

Chief Administrative Officer

Date

SPECIAL NOTES/CROSS REFERENCE: find more info here

AMENDMENT DATE: date changes were made here